

Honors Thesis Prospectus

Director Approval



Summary

This document contains information about how to review and approve Prospectus information submitted by honors students to begin the Thesis/Creative Project.

Honors students submit their Prospectus information online. This includes student information, project title, group members (if applicable), Director information, Second Committee Member information, and a summary of the project. Directors will then receive an email with a link to access student submissions.

Below are instructions on how to review prospectus information and submit decisions.

If you have any questions, please contact Barrett Advising at (480) 965-9155 or BarrettAdvising@asu.edu.

Prospectus Email

Once a prospectus has been submitted by the student, the Director will receive an email request to review and submit decisions.

Sample Email:

From: Barrettadvising@asu.edu <Barrettadvising@asu.edu>
Subject: Barrett Prospectus, Please Approve- Action Required

Hello Professor XXX,

Sparky Student has submitted a thesis prospectus with you listed as the Director. Please review the online form to confirm that you will serve as this student's Director. Additionally, you are responsible for approving the Second Committee Member and project summary.

Use the link below to review the thesis prospectus. Be certain to click the red submit button or your decisions will not be recorded.

[Barrett Honors Thesis Prospectus System](#)





Thank you for working with honors students!

Please feel free to reply directly to this email if you have any questions or call the Barrett Advising Office.

Sincerely,

Barrett Advising
(480) 965-9155

Click on the link in the email to view pending prospectus submissions for your students.

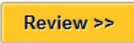
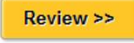
[Home](#) **Approve Thesis Prospectus**    

Review and Approve the Honors Thesis Prospectus

Click the [Review >>] button below to begin the approval process for each prospectus.

▶ Director: Gould,Ian R ([redacted]), List of BHC student(s) Thesis Prospectus:

2 rows

Student Name / ID / Campus	Thesis Title / Status	Director	Second Reader	Approval
<input checked="" type="radio"/> 1 Wolfe,A [redacted] TEMPE	<input type="text" value="test"/> Prospectus Submitted 01/16/2020 11:20:23AM	Ian Gould Professor School of Molecular Sciences	cynthia patino	Click "Review" 
<input type="radio"/> 2 Zimmerman,S [redacted] TEMPE	<input type="text" value="test"/> Prospectus Submitted 01/27/2020 1:45:38PM	Ian Gould Professor School of Molecular Sciences	Yatin Verma PeopleSoft Applications Develo DEV ERP & Integration	

Click the gold "Review" button to review each prospectus.

Review the information provided by the student. Complete the 4 action items, and make sure to click "Submit Decision" at the top or bottom of the page when completed.

Home Student Prospectus Details

Submit Decision << Return Print Prospectus

Review and Approve the Honors Thesis Prospectus

Review Prospectus and click [Submit] to record your decision.

Student: Wolfe, Ariana () | Email: PSNoMail@asu.edu | Graduation: 2023 Spring | Campus: TEMPE

Thesis Title: test

Prospectus Status: **Prospectus Submitted**

Director Information

Director Name: **Ian Gould**
Director Title: Professor
Director Dept: School of Molecular Scier
Director E-Mail: ()

Start Approval Action >>

1. Thank you for agreeing to serve as an Honors Thesis/Creative Project Director. Please use this link **to review the Barrett Thesis Committee Structure** Document before approving the student's thesis committee.

2. Do you, as the Thesis Director, require that the Second Committee Member be an **ASU Faculty member** including the titles of Professor, Associate Professor, Assistant Professor, Lecturer, Clinical Professor, Emeritus Professor, Professor of Practice, or Research Scientist?
If so, select Yes. If you would like to approve a qualified professional, select No.

Yes
No

3. Third Committee Member Required?
Yes
No

4. I have received and read the **Thesis/Creative Project Committee Guidelines** and accept responsibility for providing project expectations, guidance throughout the entire thesis/creative project process, and evaluation of the final work. I have met with and reviewed the student's thesis/creative project summary and find it acceptable.

Approve Prospectus No
Deny- Requires Modification (This action will return the prospectus to the student with your comments for modification and resubmission.) No

Approver Comments:
Director Comments:

Second Committee Member

Second Committee Member: cynthia patino
Second Committee Member Title:
Second Committee Member Dept:
Second Committee Member Email: cynthia.patino@asu.edu

Student Agreement

By submitting this Thesis/Creative Project Prospectus I am confirming that I have met with my Director and Second Committee Member. In addition, I have read the guidelines set forth in the Barrett Thesis/Creative Project Guidebook and understand: (Please select all responses below before final submission).

Yes I am responsible for contacting my committee members and initiating regular meetings as well as meeting Barrett thesis/creative project dates and submission deadlines.

Yes My Director and his/her academic unit will set standards for methodology (i.e., empirical, comparative, or descriptive), thesis/creative project length, and content, and I am required to adhere to such standards.

Yes All changes to the scope of the thesis/creative project and committee members must be approved by the Thesis Director and reported to Barrettheadvising@asu.edu.

Yes My thesis must be successfully completed and I must submit my Thesis Abstract, Signature Title Page, and Repository Confirmation Email to the Barrett Advising Office by the Barrett thesis due date or approved discipline specific timeline in order to participate in Barrett Convocation.

Upload or Review Attached Documents

Allowed valid file extensions: .DOCX, .DOC, .TXT, .PDF, .RTF, .WPS, .XLS, .CSV

Upload	View	Comments	Date Time
+ - Upload	View File	<input type="text"/>	

Submit Decision

Submit Decision