Barrett Convocation Frequently Asked Questions

When is the next Barrett Convocation ceremony?

The date for Spring Convocation is Tuesday, May 9th, 2017.

The date for Fall 2017 convocation has not been released yet. Please visit for the most up to date information on University Ceremonies.

Where is Convocation?

Spring Convocation is hosted at Wells Fargo Arena on Tempe Campus.

What do I need to do to prepare for Spring 2017 graduation?

1. **APPLY**
   Apply for graduation and pay your fees by February 15, 2017. Apply online for graduation by going to myASU and clicking the "Graduation" tab in the My Programs & eAdvisor box. Please note that a credit card is required. If you do not apply and pay your fee by February 15, there are additional late fees and your name is not guaranteed in the printed program.

2. **COMPLETE**
   Complete the Barrett Graduation Form - Go to myASU and click the "Graduation" tab in the My Programs & eAdvisor box. Click on “RSVP for Ceremonies” link; on this page you will see forms for each of your colleges including Barrett. Note: this link will appear only for students who have filed for graduation.

3. **ORDER**
   Order your cap and gown through the ASU Bookstore and click on the Graduation link on the left of this page. If you so choose, you can also order graduation announcements, a diploma frame, class ring, and other memorabilia.

4. **GO**
   Plan to attend the wonderful ceremonies:
   - **Barrett, the Honors College Convocation**
     Tuesday, May 9th, 9:00 a.m., Wells Fargo Arena, Tempe Campus
   - **Undergraduate Student University Commencement**
     Monday, May 8th, 7:30 p.m., Sun Devil Stadium, Tempe Campus
   - **Deadline Summary**
     - February 15th File for graduation deadline
     - March 23 Deadline to submit Marching Order form for inclusion in Barrett Convocation Program
     - April 14 Spring Thesis deadline
     - April 11 Deadline to submit Marching Order form for participation at Barrett Convocation (without print inclusion)
     - May 9th, 2017 – Spring Barrett Convocation ceremony, 9:00 a.m., Wells Fargo Arena
What is the difference between Graduate Commencement, Undergraduate Commencement and Convocation?

- **GRADUATE COMMENCEMENT** is the University ceremony where President Crow confers degrees upon all ASU graduate students (Master's and Doctoral candidates).
- **UNDERGRADUATE COMMENCEMENT** is where President Crow will confer degrees upon all ASU undergraduate students (Bachelor's candidates).
- **CONVOCATION** is a celebratory ceremony where students are individually recognized by the college for their academic achievement. This is the ceremony where student names are called as they cross the stage and receive their diploma cover.

Who may walk in the Barrett Convocation

Only Spring 2017 graduates who turn in their final signed honors thesis/creative project are eligible to participate in the ceremony. Barrett staff will confirm your eligibility at Wells Fargo Arena upon your arrival. Please contact your Barrett Academic Adviser to confirm eligibility at 480-965-9155 prior to the week of the ceremony.

How long is the Convocation ceremony?

The Barrett Fall Convocation ceremony will last approximately 2 hours.

Is there a limit to the number of guests at Convocation? Do guests need tickets for the Convocation ceremony?

Tickets are NOT required for the Barrett Spring Convocation Ceremony.

How do I file (or apply) for graduation? What does that mean?"

Filing (or applying) for graduation tells the University that you plan to graduate this semester and have all of the credits and coursework completed to qualify. The Spring 2017 Graduation Filing Deadline is February 15, 2017. You must file for graduation online or in the Graduation Office (SSV 1st floor) by February 15, 2017 in order for your name to appear in the Commencement program. Fees are included below:

- Undergraduate: $50 ($25 for each additional concurrent degree)
- Graduate: $50 ($25 for each additional concurrent degree)
- Late fee, if applicable: $35
- Duplicate Diploma Fee: $35

Where do I get my cap and gown?

Graduates must wear an official ASU cap and gown during the Convocation ceremony. Tassels are worn on the right at Convocation since degrees will be conferred at Commencement. Please make your cap and gown arrangements with the ASU Bookstore.
What should I wear with my cap and gown?

Graduates are encouraged to dress 'business professional' under their cap and gown for ceremonies. Please be careful when choosing footwear. It is advised to break in and roughen the soles of new shoes prior to the ceremony. Please visit University Ceremonies website for more information about academic regalia.

I think I'm supposed to have an honor cord- what is this? Where do I get it?

Honor Cords are worn by undergraduate degree candidates to designate strong academic achievement. To qualify and be awarded an Honor Cord to wear during Commencement and Convocation, students must complete 56 or more hours of resident work at ASU in addition to have the appropriate grade point average. A student's GPA at the end of the previous semester determines eligibility for Honor Cords. Diplomas will reflect the appropriate honors for all course work completed at ASU including the semester prior to graduation. If you are eligible for an Honor Cord, you can pick it up at the Graduation Office, SSV 140 after you apply for graduation. For more information, please go here. Honor cords are awarded based on these achievements:

- Summa Cum Laude = Maroon and Gold Cord, 3.80 to 4.0 GPA
- Magna Cum Laude = Gold Cord, 3.60 to 3.79 GPA
- Cum Laude = Maroon Cord, 3.40 to 3.59 GPA

What time should I arrive at Wells Fargo Arena? Where do we meet?

Doors to the arena will open one hour prior to the ceremony for both graduates and guests. Graduates will receive an email with detailed instructions on where and when to report for the processional in April. Graduates will report to Wells Fargo Arena by 8 a.m. wearing cap and gown with business attire, and comfortable shoes. Graduates should not bring purses or valuables as there is no place to secure them. We expect graduates to be in the arena no later than 45 minutes before the ceremony so that the ceremony can begin on time.

Will I get my diploma at Commencement or Convocation?

Diplomas will be mailed approximately 7-10 weeks after the end of the semester to the permanent address on file with the registrar's office. At Convocation, you will receive a diploma cover with a letter from the Dean.

Diplomas are mailed in sturdy envelopes, but are not framed, so how can I order a custom frame for my diploma?

There are two companies that you may choose from through the ASU Bookstore (click on the Graduation tab on the left side of the page) that will build custom frames with the College logo.

Will my photo or video be taken during Convocation? Is there a professional photographer or videographer?
Professional photographers from Grad Images will take photos of graduates as they process onto stage and as they cross stage and accept their diploma cover. These photos are available for purchase after the ceremony. Grad Images will email all graduates with information about the photos that were taken within 48 hours of the ceremony. For more information, visit their website at http://www.gradimages.com/.

Will flowers be available for purchase at the ceremony?

Flowers and floral leis will be available for purchase both before and after the ceremonies from Commencement Flowers.

What if I need special accommodations?

If you (the graduate) need special accommodations or have a disability, please indicate on your Marching Order form and we will arrange to accommodate your needs.

If one of your guests will need special accommodations, please inform them that they will need to arrive early (doors open one hour prior to the start of the ceremony) and staff at Wells Fargo Arena will assist them with special seating. The arena is wheelchair accessible. Seating for patrons with a physical disability is available in all facilities.

Where should I park?

Please click here for a parking map near the venue. For more information about parking on campus, see this Tempe campus parking map.

How can I stay connected to Barrett after graduation?

- Visit the Barrett website for upcoming events.
- Be part of an insider group of alumni and friends and join the Young Alumni Dean’s Club. You can read about the benefits here. For questions about the Dean’s Club, contact Mike Murphy at MikeMurphy@asu.edu or join from right here on our website.
- If you are interested in serving as an alumni volunteer at Barrett, contact Mike Murphy at MikeMurphy@asu.edu
- Share updated contact information to receive news and alumni invitations to special events. Send your contact info to Mike Murphy at MikeMurphy@asu.edu

How can I join the ASU Alumni Association?

To join the ASU Alumni Association, visit their website.

How can I order graduation invitations or announcements for my family and friends?

The ASU Bookstore has custom graduation invitations and announcements available for purchase.
If I still have questions about all of this, what do I do?

- For questions regarding your eligibility to graduate from Barrett, contact your Barrett Advising Office
  [Tempe and Poly: 480-965-9155] [Downtown: 602-496-0557] [West Campus: 602-543-4503]
- For any questions regarding the Spring 2017 Convocation ceremony email
  barrettevents@gmail.com