Honors Progress Report (DARS)

You may review your honors progress by clicking on the “Honors Progress Report (DARS)” link under the Honors heading on the Programs tab after logging into My ASU.

After clicking on the link you will be presented with the following screen that will show audits completed and the ability to request a new honors audit.
The following screen will be presented if you were instructed to review an existing completed honors audit.

To review this audit, please click on the Open Audit button and the Honors Progress audit will come up. You may Request a new honors audit if an existing honors audit does not exist under the Degree Audits completed section. This can be done by clicking on the Request new Degree Audit button as illustrated below.
Now click on “Run Selected Program” and select the drop down for Degree Prog.

If you were admitted under the **LOWER DIVISION REQUIREMENTS**, select **HO HON LD**.

Lower Division students are accepted to Barrett during their senior year of high school or after the first semester of college and then start Barrett. Students must complete 36 honors credits including The Human Event sequence, at least 18 upper division hours, and submit a thesis/creative project.

If you were admitted under the **UPPER DIVISION REQUIREMENTS**, select **HO HON UD**.

Upper Division students are accepted to Barrett after they have completed approximately half of their undergraduate degree program. Students must complete 21 upper division honors credits, including an Honors Special Topics class, and submit a thesis/creative project.
After clicking on the Submit a new Audit button the request will go into the Audits in Queue.

![Audits in Queue](image)

It may take the audit a few minutes to run. Once it is ready the audit will automatically show up under the degree Audits Completed section. In this example the Honors Lower Division Audit was submitted.

![Degree Audits Completed](image)

To review the Honors Lower Division Audit, please click on the Open Audit button and the audit will come up so you may review your progress.
The main heading (highlighted in blue) in the audit will specify the type of honors DARS audit you are viewing. The earned hours reflect the total for all honors credits earned. Remember you need a minimum of 18 upper division honors credits (classes 300 level or above) regardless of your overall total, in order to meet the required honors hours. The next section (highlighted in green) will show if you have met the Human Event requirement by taking HON 171 and 272\3\4 and receiving a grade of C or better. Once you have met the requirement there will be a green check mark.
The section (highlighted in purple) following the human event section will show any pending Honors Enrichment Contracts you may have submitted for the current semester or any contracts from previous semesters still awaiting final approval from your professor.

The next section (highlighted in dark red) will show your progress in meeting the requirement of at least 18 upper division honors credits (classes 300 level or above). The last honors section of the audit will show honors credits earned in lower division. The OPT Electives section will show ASU courses that did not count for honors credit.
**Honors Upper Division Audit**

The Upper Division Honors Requirements audit can be submitted the same way as the lower division audit by clicking on the Request New Degree Audit as illustrated below.

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My Degree Progress

Student Name:       Student Number:

Note: If Audit Report terminates with an error it will not appear in the Audits Completed table below. Please check all info and re-submit.

[Request New Degree Audit]

Degree Audits Completed

This time you will want to select “HO HON UD – Honors Upper Division Audit” as the audit you want to process and then open the audit.

<table>
<thead>
<tr>
<th>Open Degree Audit</th>
<th>Audit Type</th>
<th>Degree Title</th>
<th>Catalog Year</th>
<th>Run Date</th>
<th>Run Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Audit</td>
<td>Full</td>
<td>Honors Upper Division Audit</td>
<td>20127</td>
<td>2012-07-26</td>
<td>09:33:27</td>
</tr>
</tbody>
</table>
```
The Upper Division Honors Requirements audit will show the classes that have met the Upper Division requirement (highlighted in brown) of 21 hours. This section is broken down by the HON 300-level seminar and remaining UD credits. The next section (highlighted in blue) will show any pending Honors Enrichment Contracts you may have submitted for the current semester or any contracts from previous semesters still awaiting approval from your professor.